



Veteran Assistance Commission of Will County

Glenwood Center 2400 Glenwood Ave. Ste 110 Joliet, IL 60432
Ph: (815)740-8389 Fax: (815)740-4329

14 June, 2022 **FULL COMMITTEE MEETING** **6PM**
PEOTONE AMERICAN LEGION
109 S. North Street
PEOTONE, IL

EDITED AND REVISED ON 12/07/2022 BY ANNAMARIE DENEEN

I. CALL MEETING TO ORDER:

- A. Pledge of Allegiance:
- B. Opening Prayer: **Jim Singler**

II. ROLL CALL OF ATTENDEES

- A. Roll Call taken by: **Denise**

| VAC Commission | | | | | |
|-----------------|----------------|---------|--------|------|---------|
| Attendee Name | Title | Present | Absent | Late | Excused |
| Jack Picciolo | President | x | | | |
| Vacant | Vice President | | | | |
| Denise Williams | Secretary | X | | | |
| Amanda Koch | Sgt-At-Arms | X | | | |
| Jim Singler | Chaplain | X | | | |
| Tom Mlynek | Member | | x | | |
| Janet Blue | Member | X | | | |
| Steve Benicke | Member | X | | | |
| Vic Martinka | Past Chairman | | | | X |
| John Kestle | Past Chairman | X | | | |
| John York | Past Chairman | | | X | |
| Wayne Horne | Past Chairman | X | | | |
| William Sutton | Delegate | X | | | |
| Dale Fraher | Delegate | | X | | |
| Lou Smith | Delegate | | X | | |
| Jim Hogan | Delegate | | X | | |

| | | | | | |
|-----------------|-----------|---|---|--|--|
| Keith Carberry | Delegate | | X | | |
| Mike Meyers | Delegate | | X | | |
| Bob Kruger | Delegate | X | | | |
| Lisa Smith | Delegate | | X | | |
| Al Skwarczynski | Delegate | | X | | |
| Dave Corbin | Delegate | | X | | |
| Terry Ryan | Delegate | | X | | |
| Joe Gags | Delegate | | X | | |
| David Dohn | Delegate | | X | | |
| Harry Miller | Delegate | | X | | |
| Greg Palmer | Delegate | | X | | |
| Raj Pillai | Alternate | X | | | |
| Rick Bolanowski | Alternate | X | | | |
| Robert Angone | Alternate | X | | | |
| Jim Clausen | Alternate | X | | | |

III. INTRODUCTION OF GUESTS AND FIRST TIME ATTENDEES

- A. Patty and Mark Tucker Department of Substance Use Initiative of Will County
Cathy Pleasant Will County Deputy Auditor
Duffy Blackburn Will County Auditor

IV. MINUTES OF PREVIOUS MEETING

Discussion between Picciolo and Williams regarding quorum requirements

- A. VAC Regular Meeting May 10, 2022;

Motion: MOTION TO APPROVE REGUALR MEETING MINUTES OF MAY 10, 2022

First: Wayne Horne

Second: Amanda Koch

Discussion: Denise/Blue/Amanda/Sutton

Chris Wise informed that we need to approve minutes within 30 days; suggested that the May 17, 2022, minutes were tabled to the next meeting, because it was not on the agenda

Voice Vote Unanimous

Motion approved

May 17, 2022, minutes were tabled for approval until next meeting

V. SUPERINTENDANT REPORT:

- A. Award Log: 2015-Present \$122.1M

Discussion: Horne/Papineau/Blue regarding time management of appointments and updating award log

Discussion: Sutton confirms new MVAA requirement for office to file claims

B. Project 150 Report: 06/01/2022

Papineau reported that we placed 5 of the 8 vets in shelters or with families; the remaining 3 are in the hotel. Also reported that it has been made clear to the CoC that our funding for hotel is finite, and we sought help from the CoC.

1. Emergency Shelter: Spent: \$119,495.30; Remaining \$30,504.70 (ESG-CV funded)

DISCUSSION: Blue/Papineau regarding how long current funding is projected to last

C. Financial Assistance Report: (8) Veterans

Discussion: Williams/Papineau/Solum – regarding Liheap enrollment period

Motion: MOTION TO APPROVE SUPERINTENDENT REPORT

First: Amanda Koch

Second: Denise Williams

Voice Vote: One Nay – Horne

Motion passes

D. Facebook Outreach Update

Papineau reported - now that the VAC staff is handling Facebook page it has attracted much more activity. Discussed handouts.

Discussion: Blue/William/Amanda – discussed management of FB Page

VI. NEW BUSINESS

A. New/Old Website

No additional fees/annual fees OMA compliant website already built, just needs updating

Motion: To approve \$50 Monthly Charge for website through Alpha Media

First: Denise Williams

Second: Amanda Koch

DISCUSSION: Amanda would like a hyperlink to be linked on the Will County website to get the link connected to our new page

Motion to approve \$50 ongoing monthly posting and maintenance fee to Alpha Media

First: Denise

Second: Koch

Voice Vote: unanimous

Motion Passes

B. Review of FY 2023 Budget

Motion to approve 2023 Budget

First: Amanda Koch
Second: Janet Blue

Papineau: Budget has not changed since last year except a COLA increase for employees and increasing vehicle expense since we now have two vans

DISCUSSION: Williams/Horne – COLA, fuel for vans
Koch/Blackburn/Blue – requests to view itemized budget and ability to amend after passed

Motion to approve FY2023 Proposed Budget

First: Koch
Second: Blue
Voice Vote: Unanimous
Motion Carries

C. Approval of FEMA Grant Award FY22

Motion: TO APPROVE FEMA GRANT

First: Koch
Second: Williams

Discussion: Williams – timeline for use of grant

Voice Vote: Unanimous

Motion Passes

D. New FOIAs-Received 3 in total

Erik reported that we received one from Gerriann Wiesbrook, one anonymous and one via e-mail from the attorney general. All have been completed with no follow-up.

Discussion: Denise/Wayne: details and time spent on FOIA's; FOIAs pertaining to personal cell phones

VII. OLD BUSINESS

A. Approval of Executive Board's Appointment of Judge Advocate: Lisa McGlasson

Motion TO APPROVE THE EXECUTIVE BOARD'S APPOINTMENT OF JUDGE ADVOCATE: LISA MCGLASSON

First: Amanda Koch
Second: Janet Blue
Voice Vote: Unanimous
Motion Carries

B. Approval of Executive Board's Selection of Law Firm

Motion: APPROVAL OF RETENTION AND EMPLOYMENT OF SELECTED LAW FIRM

First: Williams
Second: Koch

Discussion: Horne – Inquired as to the presence of Paul O’Grady’s firm, and if O’Grady’s donation to Glasgow’s campaign happened before or after the contract was signed.

Discussion: Sutton – requests copy of retainer before vote and wanted to review contract

Voice Vote

One Nay: Horne

Picciolo Motion Carries

C. Review of Superintendent job description

Approval of amended Job Description

First: Williams

Second: Blue

Discussion: Horne would like to know where in the Superintendent job description does it describe being a VSO.

Discussion: Horne/Williams/Solum/Papineau – regarding Superintendent being accredited VSO

Discussion: Williams/Koch/McGlasson/Blue – discuss education requirements regarding the requirements of bachelors and master’s degree.

Motion to accept and post superintendent’s job description with the minimum Qualifications of master’s preferred, Bachelor’s degree in public administration, nonprofit management, business administration, etc.... in a related field required.

First: Williams

Second: Horne

Voice Vote: One Nay: Sutton

Motion Passes

Motion that staff post job announcement no later than Tuesday, June 21 for a period of 21 days

First: Williams

Second: Blue

Voice Vote: Unanimous

Motion Carries

Motion to direct staff to request of Will county HR to print out and hold all applications received to be picked up by President Jack Picciolo or his representative on July 5, 2022 or after the 21 days whatever day that is

First: Williams

Second: Koch

Voice Vote: Unanimous

Motion Carries

Discussion: Williams - Have President Jack Picciolo and Lisa McGlasson to initially review applications for initial qualification to be forwarded for further review after the removal of PII

D. New Locks for Office

Papineau: contacted Bayes: \$750 each for new doorknobs and 1000-1200 each for electronic locks.

Motion to approve payment for re-keying locks for \$1000

First: Blue

Second: Koch

DISCUSSION:_Solum/Horne/Blue/Picciolo/Papineau - Discussed current security procedures, installing cameras, about a potential panic button.

Voice Vote: Unanimous

Motion Carries

E. Van wraps complete

VIII. FOR GOOD OF THE COMMISSION

- A. Every Tuesday – VAC at Orland Park Vet Center – G. Wiza**
- B. Every Monday – VAC at Orland Park Vet Center – A. Georgakopoulos**
- C. Every Thursday – Together We Stand, Peer Support Group @ VAC Office**
- D. Every Thursday – CoC Meeting**
- E. Every Wednesday beginning May 18 – Housing Wednesday**
- F. Second Monday – VAC at Manhattan American Legion Breakfast – E. Papineau**
- G. May 16 – 18 – IDVA Cross over Training – E. Papineau**
- H. May 19 – Meeting with Auditor**
- I. May 21 - Beer and Bourbon Festival – E. Papineau, A. Georgakopoulos, E. Medina**
- J. Jun 1 – Budget Meeting**

IX. EXECUTIVE SESSION (Not entered)

X. PUBLIC COMMENTS

Will Sutton – discussed 40&8 eligibility for board member Tom Mylnek and the board’s decision to keep him on the board.

XI. MOTION TO ADJOURN:

First: Janet Blue

Second: Steve Benicke

Voice Vote: Unanimous

Motion Carries

